



vale training
a sedgwick company

T&Mpro

Clerk of the Works® certification program



Clerk of the Works® certification program

Clerking has been a function on large Commercial jobs for many years in our industry. The challenge is that there have been no standards or consistent processes to provide these services, resulting in a wide range of approaches and outcomes. Through the combined efforts of Sedgwick partner companies, Vale Training and the T&M Pro Suite, the certification program will produce clerking services that are consistent, repeatable, and transparent to better serve clients. A client can expect that engaging a Certified Clerk of the Works®, will deliver unparalleled service and technical expertise.

The program

The Clerk of the Works® program includes two skills modules: Clerk of the Works® and the T&M Pro Suite products: T&M Pro, and T&M Go. All three components will be presented in self-paced instruction. A fully certified Clerk of the Works® will possess skills and proficiency in both clerking activities and the use of the T&M Pro products as the means to perform their clerking duties.

Program cost

The overall program cost is \$3,490. This includes:

- T&M Pro Prevailing Wage Admin software, the most feature rich of the T&M Pro products
- T&M Go, the digital field data capture component of the T&M Pro Suite
- T&M Pro online training, tailored to the Clerk of the Works® program
- 2 hours of T&M Pro consulting
- Vale Training Clerk of the Works®
- Access to the Vale Training Clerk of the Works® Amazon store
- Upon completion of the training & exams, certification as a Certified Clerk of the Works®
- Promotion of your profile as a Certified Clerk of the Works® on the Vale Training and T&M Pro Suite websites and through their social media channels

For existing T&M Pro users, you can receive the necessary training (final four bullets above) to become a certified Clerk of the Works® for only \$995.

Register and purchase the certified Clerk of the Works® course by clicking below.



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EQUIPMENT AND TOOLS

PROJECT NAME:				PROJECT ADDRESS:				DATE:						
PROJECT #:				PROJECT MANAGER:				FILLED OUT BY:						
ITEM DESCRIPTION		UNIT	ID#	QTY	ITEM DESCRIPTION		UNIT	ID#	QTY	ITEM DESCRIPTION		UNIT	ID#	QTY
Full List		Day	1		Desicant Dehumidifier 7500 CFM		Day	430		Folding Chairs		Day	461	
Air Mover		Day	400		Desiccant Dehumidifier 10000 CFM		Day	431		Forklift/Boom 6000		Day	462	
Axial Fan		Day	401		Desiccant Dehumidifier 15000 CFM		Day	432		Forklift/Boom 8000		Day	463	
Air/Fan - Hurricane 24"		Day	402		Desiccant 15,001-25,000CFM		Day	433		Forklift/Boom 10000		Day	464	
Air/Fan - Hurricane 36"		Day	403		DH Trailer w to 400KW Gen, 10,000 DH, to 25 ton Unit		Day	434		Forklift/Boom 12000		Day	465	
Air Scrubber Machine 500 CFM		Day	404		Distribution Cables - 220V		Day	435		Forklift/Boom - Dump Attachment 7 cu. Yd.		Day	466	
Air Scrubber Machine 501 - 1,000 CFM		Day	405		Distribution Panel 100 Amp		Day	436		Forklift/Boom - Basket Attachment		Day	467	
Air Scrubber Machine >1,000 - 1,999 CFM		Day	406		Distribution Panel 200 Amp		Day	437		Forklift/Boom - Scope Bucket Attachment		Day	468	
Air Scrubber Machine 2,000 CFM		Day	407		Distribution Panel 400 Amp		Day	438		Forklift/Boom - Fork Attachment		Day	469	
Air Scrubber Machine 5,000 CFM		Day	408		Distribution Panel 600 Amp		Day	439		Fuel Transfer Tank -up to 100 gallon (Empty)		Day	470	
Air Scrubber Machine 20,000 CFM		Day	409		Dolly - Heavy Duty Appliance		Day	440		Fuel Transfer Tank - 101 to 150 gallon (Empty)		Day	471	
Airless Sprayer		Day	410		Ducting, 20 - 25" x 25' event pipe		Day	441		Fuel Transfer Trailer - 750 Gallon (Empty)		Day	472	
Bio Spray CO2 Tank		Day	411		Dump Type Cart		Day	442		Fuel Holding Tank - 500 Gallon (Empty)		Day	473	
Bio Spray Unit		Day	412		DX Unit 1 ton		Day	443		Fuel Holding Tank- 1,000 Gallon (Empty)		Day	474	
Blasting Unit, Argi /Soda & Accessories		Day	413		DX Unit 10 ton		Day	444		Fuel Holding Trailer - 2,000 Gallon (Empty)		Day	475	
Cable Ramps		Day	414		DX Unit 25 ton		Day	445		Furniture / Moving Blankets		Day	476	
Cable, Cam Lock 50'		Day	415		Dumpster Hopper for Fork Lift		Day	446		Generator <10KW (1000 Watt)		Day	477	
Cable, Cam Lock 100'		Day	416		Electrostatic Sprayer		Day	447		Generator 20KW		Day	478	
Carpet Machine (portable)		Day	417		Extension Cord, Heavy Gauge, 50'		Day	448		Generator 40KW		Day	479	
Carpet Machine (Truck Mount) w/Fuel		Day	418		Extraction Unit - Truck Mounted w/Fuel		Day	449		Generator 60 KW		Day	480	
Cart, Flat Cart		Day	419		Extraction Unit (Portable Carpet)		Day	450		Generator 100 KW		Day	481	
Chain Saw		Day	420		Extractor, Ride On Unit		Day	451		Generator 150 / 175 KW		Day	482	
Dehumidifiers Refrigerant-- (LGR) Large		Day	421		Eye Wash Station		Day	452		Generator 200 / 275KW		Day	483	
Dehumidifiers Refrigerant (LGR) X-Large		Day	422		Flex Duct - 25 ft		Day	453		Generator 320 KW		Day	484	
Dehumidifiers Refrigerant (LGR) XX-Large		Day	423		Floor Orbital		Day	454		Allocation #1:				
Desiccant- up to 200 CFM		Day	424		Floor, Ride on Scrubber		Day	455		Allocation #2:				
Desiccant- 201 to 500 CFM		Day	425		Floor, Walk Behind Scrubber		Day	456		Allocation #3:				
Desiccant- 501 to 999 CFM		Day	426		Floor, Tile Scraper		Day	457		Allocation #4:				
Desiccant Dehumidifier 1000 CFM		Day	427		Fogger, Thermal		Day	458		Allocation #5:				
Desiccant Dehumidifier 2000 CFM		Day	428		Fogger, ULV		Day	459		Allocation #6:				
Desiccant Dehumidifier 5000 CFM		Day	429		Folding Table		Day	460		Validated By:				
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MATERIALS AND CONSUMABLES

PROJECT NAME:				PROJECT ADDRESS:				DATE:						
PROJECT #:				PROJECT MANAGER:				FILLED OUT BY:						
ITEM DESCRIPTION		UNIT	ID#	QTY	ITEM DESCRIPTION		UNIT	ID#	QTY	ITEM DESCRIPTION		UNIT	ID#	QTY
Full List		Each	1		Boxes – Mirror		Box	130		Filter, Dehumidifier- Pre-Filter		Each	161	
Adhesive Remover		Can	100		Boxes - Packing Labels		Each	131		Filter, Dehumidifier Primary		Each	162	
Adhesive Spray		Can	101		Boxes - Packing Paper		PK	132		Filter, Pre-Filter Air Scrubber		Each	163	
All Purpose Cleaner		Gal	102		Boxes - Packing Peanuts		Bag	133		Filter, Vacuum - HEPA Dust Bags		Each	164	
All Purpose Degreaser HD		Gal	103		Boxes – Wardrobe 24"x24"x44"		Box	134		Filter, Vacuum - HEPA Lrg		Each	165	
Antimicrobial Disinfectant Solution		Gal	104		Brush - Scrub Type w/handle		Each	135		Filter, Vacuum - HEPA Sm		Each	166	
Bag Hepa Upright Vacuum		Each	105		Brush, HEPA Vacuum		Each	136		Filter, Vacuum Bags, Backpack		Pkg	167	
Bag Hepa Vacuum		PK 5	106		Bubble Wrap 12" x 250'		Roll	137		Filter, Vacuum Bags, Upright		Pkg	168	
Benefect Botanical Atomic Degreaser		Gal	107		Bubble Wrap Anti Static SM 24 X 750		Roll	138		First Aid Kit - Per Use		Each	169	
Benefect Botanical Broad Spectrum Disinfect		Gal	108		Cable Ties - 10" (Pack of 25)		Each	139		Fosters 40-20		Gal	170	
Benefect Multi Purpose		Gal	109		Cable Ties - 14" (Pack of 25)		Each	140		Fosters 40-20 (5-Gal)		5Gal	171	
Bio Hazard - Spray Solution		Gal	110		Cable Ties - 36" (Pack of 25)		Each	141		Furniture Blanket		Each	172	
Blades - KETT Saw, Tungsten Carbide		Each	111		Carpet Protector Foil 2.5x1.5 Sqrs (400cs)		Case	142		Furniture Blocks		Box	173	
Blades - Reciprocating/Circular Saw		Each	112		Carpet Shield 24"x200'		Roll	143		Glass Cleaner - Concentrate		Gal	174	
Blades 2" Tile		Each	113		Carpet Shield 36"x250'		Roll	144		Glass Cleaner - Per Can		Can	175	
Blades 3.5" Tile		Each	114		Deodorizing Gas (ProKure 1 or Equal)		Each	145		Gloves - Latex/Nitrile		Box	176	
Blades 4" Razor Edge Scrapper		Each	115		Deodorizing Gel Blocks		Lb	146		Gloves - Leather		Pair	177	
Blades 8" Surface Scraper		Each	116		Deodorizing Scented Blocks		Each	147		Gloves, Work Cotton		Pair	178	
Blades Kett Saw - Drywall/Gypsum		Each	117		Deodorizing Scented Liquid		Gal	148		Hand pads, General Purpose (Green) (Box 10)		Box	179	
Blades Kett Saw - Plaster/Lath		Each	118		Disinfectant Solution		Gal	149		Hand pads, Heavy Duty (Box 10)		Box	180	
Blades Sawzall Metal		Each	119		Drywall Screws 2" (1lb)		Box	150		Hand pads, Scrubbing (Black) (Box 5)		Box	181	
Blades Sawzall Wood		Each	120		Drywall Screws 3" (1lb)		Box	151		Hand pads, Super-Fine (Box 10)		Box	182	
Blades, Demo (Saw, Grinder Wheels, Etc.)		Each	121		Dust Mask, HEPA (N95) (Box 10)		Box	152		HEPA Vac-Bonnets		Each	183	
Box, Dish Pack		Each	122		Dust Mask, P100		Each	153		HEPA Vac-Trash Bags - BackPK Type		Each	184	
Box, for Freeze Dry 15"x12"x10"		Each	123		Dusters w/Handle		Each	154		Allocation #1:				
Box, Large 18"x18"x24"		Each	124		Encapsulant		Gal	155		Allocation #2:				
Box, Medium, 18"x18"x16"		Each	125		Fiberlock Shockwave Disinfect		Gal	156		Allocation #3:				
Box, Small 1.5 - 2 Cu. Ft.		Each	126		Filter Material, up to 1"		Roll	157		Allocation #4:				
Boxes – Book		Box	127		Filter, Air Scrubber - Carbon		Each	158		Allocation #5:				
Boxes – File		Box	128		Filter, Air Scrubber - HEPA		Each	159		Allocation #6:				
Boxes – Gaylord (Set)		Box	129		Filter, Air Scrubber - Pleated Secondary		Each	160		Validated By:				

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Clerk of the Works[®] program overview

Complete the
candidate
survey

1

Download
the
software

2

Complete the
T&M Pro training
and certification

3

Complete the
Vale training and
final assessment

4

